

**Daniel Halden** <daniel.halden@lacity.org>

WOF Tree Trimming

7 messages

Matthew Severson <Matthew@hollywoodbid.org>
To: Dan Halden <daniel.halden@lacity.org>

Mon, Mar 30, 2015 at 12:21 PM

Hey Dan!

I hope you are well and enjoyed the weekend. I wanted to quickly touch base with you about getting a meeting set up for the upcoming Walk of Fame tree trimming project. We are aiming for September so I'd like to get the ball rolling on permitting.

I will be happy to get this set up and will coordinate with our trimmer Urban Tree Care. Sarah mentioned you have contacts at LADOT and Urban Forestry who should also be invited? Might the morning of Tuesday, April 7 or Thursday, April 9 work for you? Let's get something on the calendar and go from there.

Thanks in advance!

Matthew

Matthew Severson | Operations Coordinator
Hollywood Property Owners Alliance
1680 Vine St., Suite 414
Hollywood, CA 90028
D: (323) 463-4728
P: (323) 463-6767
F: (323) 463-4229

Dan Halden <daniel.halden@lacity.org>
To: Matthew Severson <Matthew@hollywoodbid.org>

Mon, Mar 30, 2015 at 12:34 PM

Hi Matthew,

What is the tree trimming project?

I can't do next week as I will be out of town but I can help set something up for the week or two after. Can you let me know some dates/times that work for you?

Thanks!

Dan Halden
Hollywood Field Deputy
Office of Councilmember Mitch O'Farrell



1722 Sunset Boulevard, Los Angeles, CA 90026
(213) 207-3015 | www.cd13.com

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Matthew Severson <Matthew@hollywoodbid.org>
To: Dan Halden <daniel.halden@lacity.org>

Mon, Mar 30, 2015 at 12:40 PM

No problem Dan. Hope you're getting away and doing something fun.

The tree trimming project is our annual trimming of all the trees along the Walk of Fame. A large coordinated effort which includes the trimming of approximately 375 trees in Zone 1 of HED.

Let me know which of these dates work best for you:

- Friday, April 17 – open
- Monday, April 20 – open
- Wednesday, April 22 – open

Regards,

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From: Dan Halden [mailto:daniel.halden@lacity.org]
Sent: Monday, March 30, 2015 12:34 PM
To: Matthew Severson
Subject: Re: WOF Tree Trimming

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Dan Halden <daniel.halden@lacity.org>

To: Matthew Severson <Matthew@hollywoodbid.org>

Mon, Mar 30, 2015 at 12:43 PM

How about 1pm on Monday 4/20?

Are lane closures required as part of the project? Is that why LADOT is involved?



Dan Halden

Hollywood Field Deputy

Office of Councilmember Mitch O'Farrell

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Matthew Severson <Matthew@hollywoodbid.org>

To: Dan Halden <daniel.halden@lacity.org>

Mon, Mar 30, 2015 at 12:51 PM

That's correct – we'll need to close some lanes for this. I've attached a fact sheet from a 2013 BID Consortium meeting which outlines the various parties/processes involved... I hope this is helpful.

I'm checking in with Urban Tree Care re 4/20 and will confirm once I hear back.

Matthew Severson | Operations Coordinator

Hollywood Property Owners Alliance

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From: Dan Halden [mailto:daniel.halden@lacity.org]

Sent: Monday, March 30, 2015 12:44 PM

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 **Fact Sheet_2013.pdf**

552K

Dan Halden <daniel.halden@lacity.org>

To: Matthew Severson <Matthew@hollywoodbid.org>

Mon, Mar 30, 2015 at 12:54 PM

Thanks! Please confirm re: 4/20 and then I will reach out to the necessary departments.



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Matthew Severson <Matthew@hollywoodbid.org>
To: Dan Halden <daniel.halden@lacity.org>

Mon, Mar 30, 2015 at 1:49 PM

Dan – UTC is confirmed for a meeting on 4/20 @ 1 PM.

Happy to help you reach out to other folks as necessary, just say the word....

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From: Dan Halden [mailto:daniel.halden@lacity.org]
Sent: Monday, March 30, 2015 12:54 PM

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We submitted a letter to Commissioner Shaw asking for help with streamlining the tree trimming process. We sincerely appreciate her assistance in bringing BSS and DOT to the table on January 29, 2013 to talk with us about our concerns with the process and costs.

The departments recognized that the rules and fees have changed over the last couple of years due to fiscal constraints, but there were signs of cooperation.

Your contractor should already be coordinating permits – here's a summary for your reference:

- 1 **Urban Forestry for free trimming permits.**
- 2 **Bureau of Streets Services to obtain work permits:** Tom Caraballo of BSS can help here (213) 847-6057 / office (213) 847-6000 / email Tom.Caraballo@lacity.org
 - Our message of partnership did get through because BSS said that permits issued to BIDs will be considered for a lower rate because of the services we are performing.
 - In these cases you should probably be submitting requests yourself, or at least getting the vendor to clearly state it is for a BID.
- 3 **Contact LADOT for no parking signs.**
 - LADOT signs are required and they have to post them and remove them.
 - Signs should cost \$17 each and should be one every 150 feet, which is better than the \$35 rate and 100 feet we understood to be the case. (See side 2)
 - LADOT said they could be flexible on the time frames and can make changes with 48 hours notice. The contact is Phan at 213-485-2298
 - General questions can be directed to Selwyn Hollins, Executive Officer, LADOT Operations (213) 972-8420 / email Selwyn.hollins@lacity.org
- 4 **Traffic Control Plans**
 - LADOT said that if the work is on a median or around a construction area, you will have to submit a traffic control plan
 - **HOWEVER** If there are no unique circumstances, the LADOT will accept a simple "watch" plan using the BNI 2012 Work Area Traffic Control Handbook. Your vendor should know the proper way to mark lanes and other safety precautions.
 - <http://www.bnibooks.com/shopdisplayproducts.asp?Search=Yes&sppp=10>
 - Avoid working in peak hours to reduce chances of getting expensive parking fines.



Many thanks to our BID Consortium Chair Sara MacPherson Besley for working with us on this fact finding mission!

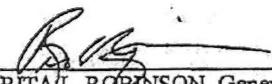


**NOTICE OF NEW RATES
FOR TEMPORARY PARKING AND TRAFFIC CONTROL DEVICES
EFFECTIVE AUGUST 1, 2010**

In accordance with the Los Angeles Municipal Code, Section 80.08.7, the Department of Transportation shall charge and collect the total costs for work, services and material to install, maintain, relocate, and/or remove parking and/or traffic control devices in a manner sufficient to protect public safety. The Department shall estimate the amount of the deposit in conformity with a schedule adopted by the General Manager on a semi-annual or less frequent basis, which sets forth and applies then current salary schedules and verifiable time and material costs of the City. The applicant requesting services shall deposit the sum estimated by the Department to be sufficient to reimburse all costs.

Effective August 1, 2010, the new rates per device is as follows:

	Material Cost (Sign/Hood, labels and fasteners)	Labor Cost (Salary with overhead)	Total Rate (Material and Labor)
Temporary Sign Installation (Sign fabrication, assembly and posting)	\$ 1.10	\$11.09	\$12.19
Temporary Sign Removal (Sign takedown and disassembly)	\$ 0.00	\$ 4.89	\$ 4.89
Temporary Sign Replacement (Sign fabrication, assembly and posting)	\$ 1.10	\$11.09	\$12.19
Meter Hood Installation (Meter cover with keyed lock)	\$ 0.00	\$ 4.89	\$ 4.89
Meter Hood Replacement (Meter cover with keyed lock)	\$14.25	\$ 4.89	\$19.14


RITA L. ROBINSON, General Manager